

VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS

6603 West Broad Street
Richmond, Virginia
5th Floor Conference Room 1

AGENDA
March 9, 2004
9:00 a.m.

CALL TO ORDER

ORDERING OF AGENDA

ACCEPTANCE OF MINUTES

- Special Conference Committee Meeting of August 19, 2004- pgs. 1-9
- Board Meeting of December 10, 2003- pgs. 10-14
- Formal Hearing of December 10, 2003- pgs. 15-17
- Special Conference Committee Meeting of December 16, 2003- pgs. 18-20

PUBLIC COMMENT PERIOD

NEW BUSINESS

- John Tyler Community College-** pgs. 21-22
- Richard Sikon, Program Head, Funeral Service Program

Federal Trade Commission Request- pgs. 23-34

2004 Virginia General Assembly- pgs. 35-72

Board of Health Professions Meeting of January 12, 2004

- Board Meeting –pgs. 73-79
- Education Committee- pgs. 80-82
- Enforcement Committee- pgs. 83-87

Request for Interpretation- pgs. 88-89

Cemetery Board

- Meeting Minutes of January 28, 2004 – pgs. 90-94A

Confidential Consent Agreement –pg. 95

- Recommendation from Special Conference Committee

Examination Committee

- Letter to Experior, Inc. –pgs. 96-97

OLD BUSINESS

Continuing Education Committee

- List of Providers –pgs. 98-99
- Revision of By-Laws- pgs. 100-104
- Letter from Thacker Brothers- pgs. 105-106

Legislative/Regulatory Committee

- Meeting Date
- 2nd renewal notice letters: funeral establishments, crematories, courtesy card holders, surface transportation and removal firms
- Proposals for Discussion (to be distributed at the meeting)

Report of the Initial and Renewal Applications of Waiver Of Full-Time Manager Requirements – pgs. 107-108

Executive Director's Report

Licensee Statistics- pgs. 109-110
Disciplinary Statistics – 66 cases
Budget- pgs. 111-117
Board Calendar – pgs. 118-119

FORMAL HEARINGS (mailed under a separate cover)

1:00 p.m.

Charles Wilburn, FSL